



# Hollybrook Infant School

Seagarth Close, Southampton, SO16 6RN

Telephone: 023 8077 1528

**Headteacher: Mrs J Wood, NPQH**

**Deputy Headteacher: Mrs C Clifford**

Wednesday 23<sup>rd</sup> November 2016

Dear Parents/Carers:

## **RE: Adverse weather conditions**

If you keep an eye on the weather, you will have heard the temperatures will be dropping in the coming weeks. In case it happens, we would like to remind all parents of what to do in the event of heavy snow fall.

You will appreciate that the decision to close a school is not an easy one. In making such a decision we consider whether or not it is safe for children and parents, and staff to travel to school, whether the site is safe and the heating is on. We will also consider whether we can get enough staff into school to supervise the children.

We will endeavour to make a decision on whether to open or close both the Infant & Junior schools as early as possible. We use various means of communication which are detailed below:

- Check the announcement message on the home page of the infant school website: [www.hollybrookinfant.co.uk](http://www.hollybrookinfant.co.uk)
- Ensure we have your up to date mobile number as we will send texts to confirm whether school is open
- Ensure we have your up to date email address as we will send emails to all parents who usually receive emails
- Check our school Facebook Group (you must already be part of this group)
- Check the Southampton web site at [www.southampton.gov.uk/learning/schools/schoolclosures/](http://www.southampton.gov.uk/learning/schools/schoolclosures/)

If school is open please consider that there may be issues with lunch deliveries so be prepared to send your child with a packed lunch if necessary. We will confirm whether this is an issue via text/email. Please ensure your child has suitable outdoor clothing and footwear.

Please be aware that radio Solent will no longer be announcing school closures.

When the weather is hazardous and the school is open it is for you as a parent to decide whether you feel it is safe for your child to make the journey to school. Once we have children in the building we can keep them safe, however we cannot make an assessment of each road and footpath in our community. We would hope that you will make every effort to bring your child to school.

Thank you for your patience and support.

Yours sincerely,

Mrs J Wood

