



Hollybrook Infant School Association

AGM: Monday 2nd February 2015

Minutes

Welcome by the Chair

Members present

The AGM was quorate with 15 members present, including 6 Committee members.

There were apologies from Clare Home.

The minutes of the last meeting were passed with no amendments and no matters arising.

Report from Treasurer

- Highlighted the most financially rewarding events run by the PTA in 2014. The discos have raised similar level of funding to last year and are a very reliable source of income.
- The profit from the Christmas Fayre increased slightly on last year but the Summer Fayre was slightly lower than last year.
- A significant contribution to this year's profit was from the sponsored sports event. This is up 40% on last year. Mrs. Cook's hard work for this event was noted and her efforts thanked.
- The school tea towels have proven to be a very good fund raiser and raised over £383 this year.
- The profit for the year ending August 2014 was £5,268.50.
- Drew attention to reserves/balance of funds at end of August 2014: £5,251.79.
- Briefly presented reserves/balance of funds at end of December 2014 as a basis for decision on donation to school.
- Proposed a donation to the school of £4,000.
- Congratulated us all on another successful year.

Report from Mrs. Wood

- Mrs. Wood was very grateful for our donations and thanked us for our efforts and time.

- Also passed on her thanks and that of the staff to Kat for her dedication in her time as Chair.
- The PTA's previous donation helped buy outside learning environment for Years 1 and 2. This included; outdoor storage, literacy and numeracy equipment, maps of the world and other resources to make the external space more engaging for these pupils. This totalled approximately £2,000.
- As always £900 went towards subsidising school trips in Years R, 1 and 2. This is always split equally between the three years so that the cost of transport is kept to a minimum.
- This year's funds will be used to redo the top playground markings so that work in PE and the pupils' playtime can benefit. Different sports will be given prominence so that football is not the only option. There may be improved goal areas for the footballers though!

Comments from the Chair

- Thanked all the members for their hard work in the previous year.
- Echoed the comments from the Treasurer on the success of the various events.
- Commented that now there is a PTA in the Junior School, running the joint Summer Fayre will be much easier. Ruth Hollyoake is the Chair in the Junior School.
- The date of the Summer Fayre is to be arranged.
- Bottles and sweets for this event will need to be donated as always.
- Referred to the potential for extra money to come in at some point in the future from our Gift Aid involvement.
- Drew our attention to the amount of money raised for the cookery sessions across the school.
- Very nicely thanked us for having her as Chair!

Little presentation of gifts and card to Kat from the PTA members to say thank you from us! Followed by presentation by Mrs Wood of thank you gift from her and the staff. Kat thanked us all for these.

Special Business

Amendment to the Hollybrook Infant School Association Governing Document

Proposed Amendment:

- That in Paragraph 4 under OFFICERS point B, "Chairperson" be changed to "Chairpersons" to allow for Co-Chairs.
- That in the same document "Vice-Chairperson" be changed to allow for Vice-Chairpersons.

Amendments agreed unanimously

Election to the Committee of Representatives from each year as per Governing Document

The following Class Representatives were unanimously elected to join the Committee

- Rebecca Yorke and Dalinda West

Committee Moving Forward.

Chair Proposal:

- That the Committee remains unchanged as of end 2014 except for Kat Jeffery, who is to resign as Chair.
Passed unanimously
- That Dalinda West and Wendy Chalk become Co-Chairs of the PTA.
Passed unanimously
- That the Vice-Chairs are Kate Proh and Sophie Ciamarella
Passed unanimously
- Welcome and thanks expressed to the new co-chairs and vice-chair Kate.

Committee as of January 2014

Dalinda West and Wendy Chalk (Co-Chairs), Sophie Ciaramella and Kate Proh (Vice-Chairs), Lisa Waghorne (Treasurer), Anna Babington (Vice Treasurer), Liz Backen (Secretary), Jane Wood (Head Teacher), plus Class Representatives

Any Other Business

None

Date of next meeting

To be arranged.